

**BOARD OF TRUSTEES MEETING**  
**Darcy Library of Beulah**  
**August 15, 2023**

**Call to Order:** The regular Board of Trustees meeting called to order at 7:03 PM at the Darcy Library. Those in attendance and constituting a quorum were:

**Present:** Anne Strehle, Cathy Hahn, Dan Schoonmaker, Chloe McGehee, Debby Laslo, Annie Marshall

**Absent:** Karen Salyer (Director)

**Guest(s):** Dan Hook (Emeritus)

**Approval of Agenda:** The meeting agenda was approved.

**Approval of Minutes From Previous Meeting:** Schoonmaker moved to approve the minutes of July 23, 2023, Laslo supported, and the minutes were approved.

**Treasurer's Report** (See corresponding documents from the Treasurer's Report)

- Financial statement for the one-month period-ended July 31, 2023.
  - Net loss for the one-month period was \$4880 compared to budgeted loss of \$7227. Annual Lake Township contribution was received in the amount of \$2000 versus the budgeted amount of \$1000, and they offered further financial help on special projects.
  - Most budgeted items were under budget.
  - The penal fines from Benzie County were received in the amount of \$10,704 as opposed to the \$10,000 that was budgeted. The prior year end statement ending June 30, 2023 was adjusted for the difference.
- Request approval of bills to pay (\$0) and paid (\$7501.54) since the period from July 19 - August 15, 2023.
- Schoonmaker moved to approve the Financial Statement and Paid and Unpaid Bill Statement, Marshall supported, the motion was passed.

**Director's Report** (Karen Salyer - absent)

- No report, but it was noted that business had been picking up and an increase in younger kids had been using the library.

**Committee Reports**

**Personnel Committee**

- Dan S. will be sending out employment review requests to Board members regarding Karen's performance.
- Part-time staff evaluations have been completed.
- Anne S. will serve on the Personnel Committee and Annie M. will be the back-up person.

**Maintenance Committee**

- Eric hung up the Library signs.
- Carpet and paint are about 15 years old. Time to refresh. Need to start getting some estimates.

### **Liaison Report with Friends of the Darcy Library**

- They meet on Wednesday after the Board meeting.

### **Unfinished Business**

- None

### **New Business**

- Solar Panels
  - Ann S. spoke with someone connected to the Garden Theatre about the solar panel project that is in the works.
  - After discussion of the possibility of putting panels on the south and east areas of the roof and Board members who have had a positive experience with the process, Laslo made a motion to further explore the feasibility of solar panels, McGehee supported and the motion was approved.

### **Other Business**

- None

### **Public Comment**

- None

**Next Meeting:** The next meeting is scheduled for Tuesday, September 19, 2023, at 7pm.

**Adjournment:** Marshall moved to adjourn the meeting, Laslo supported, the meeting adjourned at 7:34 PM.

**Respectfully submitted:** Catherine Hahn, Recording Secretary